**INTIMATE CARE AND TOILETING POLICY**

**St. Oliver Plunkett’s N.S., Heywood Road, Clonmel, Co. Tipperary. E91 NW22.**

**Telephone: 052 – 6121016; E-mail:** **stolivers@eircom.net**

SCHOOL PHILOSOPHY AND MISSION STATEMENT:

St. Oliver’s N.S. is a co-educational Primary School under the patronage of the Catholic Bishop of Waterford and Lismore.

The following is the Mission Statement for St. Oliver’s N.S. adopted by the staff in 1998.

*“St. Oliver’s respects difference, cares for all, nurtures individual talents*

 *and develops self confidence in a safe and caring environment”.*

Our principal objective is to provide for our students a broad and balanced education in all its aspects - intellectual, emotional, physical, moral and cultural. This objective is achieved within a controlled but relaxed and happy environment.

We aim to do the very best we can for all children who come to our school, to give them a solid grounding in basic academic work and to open their eyes and minds to the world that awaits them. We are proud of the children who are part of our school and hope they go on to become fulfilled adults.

**Children with Specific Toileting/Intimate Care Needs:**

* In all situations where a pupil needs assistance with toileting/intimate care, a meeting will be convened.
* Parents, Guardians, Principal, Class Teacher, SNA, and if appropriate, the pupil, will attend.
* The specific care needs of the child, and how the school will meet them, will be clarified.
* Personnel involved in this care will be identified.
* Provision for occasions when staff is absent will be handled on an individual basis. Any change of personnel will be discussed with the pupil, if appropriate.
* Two members of staff will be present when dealing with intimate care needs.
* Any changes will be discussed with parent/guardian and pupil and noted in writing to the pupil’s file.
* As far as possible the pupil will be involved in identification of his/her personal requirements, wishes, changes etc.
* A written copy of the agreement will be kept on the pupil’s file.
* Parents will be notified of any changes from agreed procedures.
* At all times the dignity and privacy of the pupil will be paramount in addressing intimate care needs.
* Staff will wear protective gloves.

**Toileting Accidents:**

* At the junior infant induction meetings, the school procedures will be outlined to parents, and they will be asked to submit in writing specific wishes regarding toileting accidents.
* A supply of clean underwear, wipes, track-suit bottoms etc. will be kept in the school.
* In the first instance, the pupil will be offered fresh clothing to clean and change themselves.
* If, for any reason, the child is unable to clean or change themselves, the procedure outlined by parents will be followed.
* If staff must clean /change the child, two members of staff, familiar to the child will attend to him/her.
* Parents will be notified of these accidents.
* A record of the incident should be kept.

Ratified by St. Oliver’s N.S. Board of Management January 2019.

Signed on behalf of the Board of Management:

Chairman: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_